NC Pre-K Site Selection Process Decision Tree

Purpose: *The Decision Tree is a guide for the process of recommending sites to the NC Pre-K Committee*

Does the site currently have one of the following?

- **5** ★ **star** rated license
- **4** ★ **star** rated license
- **Temporary license**

YES

NO

STOP

Does the Site Administrator meet one of the following?

1. Site Administrator has **Principal's License**
2. **Level III** NC Early Childhood Administrator Credential
3. Hold a **Bachelor's Degree in any field *with***
   - 18 semester hours in early childhood education and child development, ***and***
   - complete **6 semester hours** in Child Care Administration ***or***
   - **9 semester hours** in Business Administration ***or***
   - a combination of Child Care Administration and Business Administration.
4. ***Working towards Level I, II, III Admin Credential***
   (not applicable for current NC Pre-K sites operating for 4 years or more)

YES

Site Selection Sub-Committee conducts on-site observation for all applicants

(optional to verify the information on the application)

Additional Considerations in Site Selection

- Geographic need for child placements
- Local community resources are available to support this site
- Other sources of revenue are available to this site
- Other local criteria should be considered
- High scoring new site vs. low scoring existing site
- Staff qualifications, classroom materials and staff compensation packages

Contracting Agency maintains a site priority list of approved sites marked
"Consider for Future Expansion or Changes"

NC Pre-K Site Selection Sub Committee scores NC Pre-K Rubric using the information from the site selection application

Site Selection Sub-Committee submits written recommendations to local NC Pre-K Committee

NC Pre-K Committee votes on recommendations

Contracting Agency notifies all site applicants of status *(approved/denied)*